

To: All Members of the Council

Fiona Cameron, Democratic Services Manager

Policy and Governance

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Calls may be recorded for training or monitoring

Date: 4 May 2018

Dear Councillor

ANNUAL COUNCIL MEETING - TUESDAY, 15 MAY 2018

The ANNUAL MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 15 MAY 2018** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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AGENDA

1. MOTIONS

To receive the following motion as submitted by Cllr Simon Inchbald in accordance with Procedure Rule 12.1:

“It is proposed that Waverley Borough Council welcomes the return of the HMS Hambledon memorial plaque and records its thanks to the Parish Council and British Legion in Hambledon (Hampshire) for facilitating this; and also to Miss Jane Woolley of Hambledon (Surrey) for her part in securing its return.”

2. ELECTION OF MAYOR

To elect the Mayor for the ensuing Council year 2018/19.

3. MAYOR TO MAKE DECLARATION OF ACCEPTANCE OF OFFICE

4. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

5. APPOINTMENT OF DEPUTY MAYOR

To appoint the Deputy Mayor for the ensuing Council year 2018/19.

6. DEPUTY MAYOR TO MAKE DECLARATION OF ACCEPTANCE OF OFFICE

7. VOTE OF THANKS TO RETIRING MAYOR

8. MINUTES (Pages 5 - 8)

To confirm the Minutes of the Council meeting held on 24 April 2018 (herewith).

9. MAYOR'S ANNOUNCEMENTS

10. APPOINTMENT OF THE EXECUTIVE (Pages 9 - 10)

The Leader of the Council appoints members of the Executive for the forthcoming Council year. The Executive comprises the Leader and Deputy Leader of the Council and up to eight other members of the majority political group.

The allocation of Executive Portfolios for 2018/19 as notified by the Leader are attached.

Recommendation

The Council is invited to note the appointment of the Members of the Executive for 2018/19, as attached.

11. PROPORTIONALITY ON COMMITTEES AND ALLOCATION OF SEATS
(Pages 11 - 16)

The Local Government and Housing Act 1989 requires local authorities, where Members are divided into political groups, to review periodically the representation of the political groups on their Committees and Sub-Committees to ensure that seats are allocated in the same proportion as that in which the council as a whole is divided.

The Council is required to confirm the proportional allocation of seats on the principal Committees and to agree the constitution of the Committees as set out in the attached annexes (to follow).

Recommendations

The Council is recommended to:

1. **NOTE the proportional allocation of seats on the principal Committees and the Area Planning Committees;**
2. **AGREE the nominations to the Principal Committees and Area Planning Committees for the 2018/19 year received from the political groups, as detailed in Annexe 2;**
3. **NOTE that nominations will be reviewed in light of following the by-election on 24 May 2018 and agreed at the July 2018 Council meeting; and**
4. **AGREE the nominations to the Standards Panel, Appeals Panel, Emergency Advisory Group, Investment Advisory Board and Surrey County Council Local Committee as detailed in Annexe 2.**

Members of the Licensing and Regulatory Committee (as set out in Annexe 2) are recommended to:

5. **AGREE the Licensing (General Purposes) and Licensing Act Sub-Committees be constituted as indicated in Annexe 3.**

12. BRIGHTWELLS REGENERATION: TEMPORARY FACILITATION MEASURES (Pages 17 - 20)

To make a temporary change in the parking tariff for Riverside 2 and 3 car parks, following the closure of Dogflud Car Park from 28 May 2018, to facilitate the progress of the Brightwells scheme and reduce the impact on traffic in Farnham.

Recommendation

To amend the tariffs in Riverside 2 and 3 car parks to those proposed in this report.

13. SUPPLEMENTARY ESTIMATE

Recommendation

To agree a further supplementary estimate of £100,000 to cover any costs to the Council in relation to the JR claim submitted by the Protect Our Waverley Campaign Ltd on the Secretary of State's decision to grant planning permission to the Dunsfold Park planning application, where Waverley Borough Council is an interested party.

14. EXCLUSION OF PRESS AND PUBLIC

To consider the following motion, to be moved by the Mayor, where appropriate:-

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).

Agenda Item 8.

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MINUTES of the WAVERLEY
BOROUGH COUNCIL held in
the Council Chamber, Council
Offices, The Burys, Godalming
on 24 April 2018 at 7.00 pm

- * Cllr Simon Inchbald (Mayor)
- * Cllr Denise Le Gal (Deputy Mayor)

- | | |
|--------------------------|--------------------------|
| * Cllr Brian Adams | * Cllr Anna James |
| * Cllr Mike Band | * Cllr Carole King |
| * Cllr Andrew Bolton | * Cllr Robert Knowles |
| * Cllr Maurice Byham | Cllr Martin Lear |
| * Cllr Carole Cockburn | * Cllr Denis Leigh |
| * Cllr Kevin Deanus | * Cllr Andy MacLeod |
| * Cllr Jim Edwards | * Cllr Peter Martin |
| * Cllr Patricia Ellis | * Cllr Tom Martin |
| * Cllr David Else | Cllr Kika Mirylees |
| * Cllr Jenny Else | * Cllr Stephen Mulliner |
| * Cllr Paul Follows | * Cllr Nabeel Nasir |
| * Cllr Mary Forszewska | Cllr Libby Piper |
| * Cllr John Fraser | * Cllr Julia Potts |
| Cllr Pat Frost | Cllr Sam Pritchard |
| Cllr Michael Goodridge | * Cllr Wyatt Ramsdale |
| * Cllr Tony Gordon-Smith | * Cllr Stefan Reynolds |
| * Cllr John Gray | * Cllr David Round |
| * Cllr Ged Hall | * Cllr Richard Seaborne |
| * Cllr Jill Hargreaves | * Cllr Jeanette Stennett |
| * Cllr Val Henry | * Cllr Stewart Stennett |
| Cllr Christiaan Hesse | * Cllr Chris Storey |
| Cllr Stephen Hill | * Cllr Liz Townsend |
| * Cllr Mike Hodge | * Cllr Bob Upton |
| * Cllr Nicholas Holder | * Cllr John Ward |
| * Cllr David Hunter | * Cllr Ross Welland |
| * Cllr Jerry Hyman | Cllr Liz Wheatley |
| * Cllr Peter Isherwood | * Cllr Nick Williams |

*Present

Apologies

Cllr Pat Frost, Cllr Michael Goodridge, Cllr Christiaan Hesse, Cllr Stephen Hill, Cllr Martin Lear, Cllr Kika Mirylees, Cllr Libby Piper, Cllr Sam Pritchard and Cllr Liz Wheatley

Prior to the commencement of the meeting, prayers were led by the Reverend Canon Jane Vlach.

60/17 MINUTES (Agenda item 1.)

The Minutes of the Meeting of the Council held on 20 February 2018 were confirmed and signed.

61/17 APOLOGIES FOR ABSENCE (Agenda item 2.)

Apologies for absence were received from Councillors Pat Frost, Michael Goodridge, Stephen Hill, Christiaan Hesse, Martin Lear, Kika Mirylees, Libby Piper, Sam Pritchard and Liz Wheatley.

62/17 DECLARATIONS OF INTEREST (Agenda item 3.)

Cllr Tom Martin had previously declared a Non-Pecuniary interest in Item 14, in relation to Minute 123, Godalming Cricket Club, as he was a Director of Holloway Hill Recreation Ground where the Club played.

63/17 MAYOR'S ANNOUNCEMENTS (Agenda item 4.)

The Mayor advised on a little bit of history that HMS Hambledon, which was a second world war destroyer, was adopted by Hambledon Rural District Council. He would announce more about this at the Annual Council meeting in May.

64/17 QUESTIONS FROM MEMBERS OF THE PUBLIC (Agenda item 5.)

There were no questions received from members of the public.

65/17 QUESTIONS BY MEMBERS (Agenda item 6.)

There were no questions received from Members.

66/17 MOTIONS (Agenda item 7.)

A motion was put by the Mayor that a letter be sent to the Duke and Duchess of Cambridge for the birth of their third child.

67/17 LOCAL PLAN PART 1 (Agenda item 8.)

Council RESOLVED to approve a Supplementary Estimate of £100,000 for external legal costs to defend the Council's position on the Judicial Review challenges to Waverley's adoption of Local Plan Part 1, to be met from the Revenue Reserve Fund.

This is in addition to the £100,000 Supplementary Estimate agreed by the Executive on 10 April 2018 for the same purpose.

68/17 COMMUNITY INFRASTRUCTURE LEVY: APPROVAL TO SUBMIT DRAFT CHARGING SCHEDULE FOR EXAMINATION (Agenda item 9.)

Council RESOLVED that:

1. the Draft Charging Schedule and the Schedule of Minor Modifications be approved for submission to the Planning Inspectorate for Examination; and
2. authority be delegated to the Head of Planning Services, in consultation with the Portfolio Holder for Planning, to
 - approve any subsequent minor changes to the Draft Charging Schedule and schedule of minor modifications, and
 - approve supporting documents to be submitted, including the Draft Regulation 123 list, policies on instalments, phasing and payment in kind, the Statement of Representations and the Viability Addendum Report.

69/17 PROPERTY INVESTMENT STRATEGY (Agenda item 10.)

Council RESOLVED that

1. the General Fund Property Investment Strategy be approved, as set out in Annexe 1 with a commitment to review it again after 6 months;
2. subject to a positive recommendation from the Investment Advisory Board and agreement from the Chief Executive and Strategic Director, authority be delegated to the Executive:
 - a. to bid, negotiate and complete on property acquisitions and investments with a total individual cost of up to £10m, within a total aggregate sum of £30m over the period 2018/2019 to 2020/21, subject to the decision fully satisfying all criteria and process requirements set out in this Strategy;
 - b. to appoint advisors and undertake appropriate due diligence for each property acquisition and investment proposal as necessary; and
 - c. to complete the legal matters and signing of contracts to execute the transactions referred to above; and
3. the proposed composition of the Investment Advisory Board be approved and revised Terms of Reference take effect immediately.

The Members of the Investment Advisory Board was agreed as:

Cllr Ged Hall (Chairman)
Cllr Jim Edwards (Executive Member)

Non-executive Members:

Cllr Mike Band
Cllr Denise Le Gal
Cllr Mike Hodge
Cllr Peter Martin

70/17 TREASURY MANAGEMENT FRAMEWORK 2018/19 (Agenda item 11.)

Council RESOLVED to approved the Treasury Management Framework for 2018/19.

71/17 HOUSING STRATEGY 2018-23: HOUSING STRATEGY AND DELIVERY (Agenda item 12.)

Council RESOLVED to adopt the Housing Strategy 2018-23 – Housing Strategy and Delivery.

72/17 HOMELESSNESS STRATEGY 2018-23 (Agenda item 13.)

Council RESOLVED to adopt the Homelessness Strategy 2018-23.

73/17 MINUTES OF THE EXECUTIVE (Agenda item 14.)

It was moved by the Leader of the Council, duly seconded and

RESOLVED that the Minutes of the Meeting of the Executive held on 10 April 2018 be approved and the recommendations contained therein adopted.

74/17 MINUTES OF THE AUDIT COMMITTEE (Agenda item 15.)

It was moved by the Chairman of the Committee, duly seconded and

RESOLVED that the Minutes of the Meeting of the Audit Committee held on 27 March be approved and the recommendations contained therein adopted.

The meeting concluded at 8.46 pm

Mayor

WAVERLEY BOROUGH COUNCIL

ANNUAL COUNCIL MEETING - 15 MAY 2018

MEMBERSHIP OF EXECUTIVE AND ALLOCATION OF PORTFOLIOS BY THE LEADER OF THE COUNCIL

<u>Name</u>	<u>Portfolios</u>
Cllr Julia Potts (Leader)	Chairman <ul style="list-style-type: none">• Corporate Strategy incl Policy and Governance• Regeneration and Major Schemes• Local Enterprise Partnership (EM3 LEP)• HR• Representing Waverley Borough Council• Partnership Working and Strategy
Cllr Ged Hall (Deputy Leader)	Vice-Chairman – Finance & Communications <ul style="list-style-type: none">• Financial Strategy• Benefits and Welfare• Procurement• Property• Communications and Public Relations• Representing Waverley Borough Council
Cllr Chris Storey	Planning –Operational & Policy <ul style="list-style-type: none">• Local Plan Parts I and II• Planning Policy• Neighbourhood Plans• Building Control• Enforcement• CIL
Cllr Jim Edwards	Economic and Community Development <ul style="list-style-type: none">• Economic Development and Income Generation• Place Shaping• Grants
Cllr Kevin Deanus	Community Services <ul style="list-style-type: none">• Community Safety• Civil Enforcement• Parks, Countryside and Playgrounds• Waverley Training Services• Youth and Young People
Cllr Andrew Bolton	Environment <ul style="list-style-type: none">• Waste and Recycling• Environmental Health• Sustainability• Flooding (incl Godalming Flood Alleviation Scheme)

Cllr Jenny Else	<ul style="list-style-type: none"> • Car Parks <p>Health, Wellbeing and Culture</p> <ul style="list-style-type: none"> • Health and Wellbeing – incl older residents and care groups • Brightwells Gostrey Centre • Leisure Centres • Sports and Culture
Cllr Carole King	<p>Housing</p> <ul style="list-style-type: none"> • Management of Waverley Housing • Strategic Housing and Delivery • Liaison with Social Landlords
Cllr Tom Martin	<p>Customer and Corporate Services</p> <ul style="list-style-type: none"> • Internal IT and Telephone Systems • Customer Services

WAVERLEY BOROUGH COUNCIL

ANNUAL COUNCIL MEETING

15 MAY 2018

Title:

PROPORTIONALITY ON COMMITTEES AND ALLOCATION OF SEATS

[Portfolio Holder: Cllr Julia Potts]

[Wards affected: All]

Summary and purpose:

The Local Government and Housing Act 1989 requires local authorities, where Members are divided into political groups, to review periodically the representation of the political groups on their Committees and Sub-Committees to ensure that seats are allocated in the same proportion as that in which the council as a whole is divided.

The Council is required to confirm the proportional allocation of seats on the principal Committees and to agree the constitution of the Committees.

How this report relates to the Council's Corporate Priorities:

The corporate governance of the Council provides the basis of the Council's work towards achieving all the Corporate Priorities.

Equality and Diversity Implications:

The Council is under a statutory duty to ensure that equality and diversity is a key part of the decision making process of the Council. This is fundamental to the Council being able to meet its statutory responsibilities.

Financial Implications:

The cost of servicing the Council's Committees will be met through existing budgets.

Legal Implications:

The legal implications are set out in the body of the report.

Background

Allocation of Seats

1. Political Groups on the Council are formed in accordance with the Local Government (Committee and Political Groups) Regulations 1990 when two or more councillors notify the Head of Policy & Governance, the Proper Officer, of their wish to be treated as a group.

2. Section 15(1) of the Local Government and Housing Act 1989 (LG&HA1989) imposes a duty on the local authority to review the allocation of seats on the committees of the Council between the political groups at its annual meeting or as soon as possible thereafter. The Council may carry out such a review at any other time and may do so if requested by a political group.
3. The following principles apply to the allocation of seats (LG&HA1989, s15(5)):
 - (a) *Preventing domination by a single group*: That not all the seats on the body to which appointments are being made are allocated to the same political group;
 - (b) *Ensuring a majority group enjoys a majority on all committees*: That the majority of seats on each committee are allocated to a particular group if the number of persons belonging to that group is a majority of the authority's membership;
 - (c) *Aggregating all committee places and allocating fair shares*: That, subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
 - (d) *Ensuring as far as practicable fairness on each committee*: Subject to (a) to (c), that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.
4. The calculation of the proportional allocation of committee seats excludes the following committees which are not required to be politically proportional: Executive, Standards, the Area Planning Committees and the Surrey County Council Local Committee. While the Appeals Panel falls outside of the scope of the LG&HA1989 (Schedule 1 Paragraph 1 of the Act), Waverley's constitution provides that the membership of the Panel will be politically proportionate. Where there are Sub-committees of the Principal Committees these are also governed by the political balance rules, with the exception of the Licensing Sub-Committees. As far as this is practicable, the allocation of seats on each sub-committee should reflect the proportional representation of the political groups on the Council.
5. The Local Government and Housing Act 1989 requires that, once the Council has determined the allocation of committee places between the political groups, the Council must then appoint the nominees of the political groups to the committees.

Political proportionality

6. Following the resignation of Cllr John Williamson, there is currently a vacant seat for the Farnham Castle Ward. The by-election will be held on Thursday 24 May 2018, and the political proportionality of the Council will be reviewed once the result is known, and a report made to the meeting of Council in July 2018.

7. The current political balance of the Council is:

	Conservative Group	Farnham Residents	Liberal Democrat	Vacancy	Total
No. of seats on the Council	50	5	1	1	57
Proportionality	87.72%	8.77%	1.75%	1.75%	100.00%

8. Annexe 1 shows the allocation of seats and the proportionality. On the basis of 79 seats on all relevant committees, the aggregate number of committee seats allocated to each group in accordance with *aggregation* principle (c) in paragraph 3 above, would be 69 seats for the Conservative Group, 7 seats for the Farnham Residents, and 1 each for the Liberal Democrat and the Vacancy (one seat fewer than the total number of seats available due to rounding).

9. As set out in Annexe 1, at the aggregate level the allocation of that remaining seat is shared almost equally between the Conservative Group (0.3), the Lib Dem (0.39) and the Vacancy (0.39) (those proportions adding to slightly more than 1 due to the Farnham Residents aggregate allocation being slightly under 1). As the extra seat arises as a result of the vacancy and in order to reconcile the proportions without disproportionately giving the extra seat to any one party, the extra seat remains vacant. This means 2 committee seats remain vacant pending the re-calculation in light of the by-election outcome.

10. Annexe 1 also shows the breakdown of the proportional allocations across the principal committees.

Area Planning Committees

11. The allocation of seats on the Area Planning Committees is calculated for each area.

Area Committee	No. of seats*	No. of ward cllrs	Conservative	Farnham Resident	Lib Dem	Vacancy	Total Allocation*
Eastern	12	12	12	0	0	0	12
Southern	10	11	11	0	0	0	10

Central and Western Area Planning Committees have more ward councillors than committee seats available, and there is at least one ward councillor who is not a member of the Conservative Group. Within the Committee Areas, the political proportions are calculated as follow:

Allocation of seats on Central Area Planning Committee:

15 **Conservative** / 16 ward seats = 0.9375% x 13 = **12** (rounded to whole number)

1 **Liberal Democrat** / 16 ward seats = 0.0625% x 13 = **1** (rounded to whole number)

Allocation of seats on Western Area Planning Committee (to be re-calculated following the by-election on 24 May 2018)

12 **Conservative** / 18 ward seats = 0.667% x 13 = 8.671 = **9** (rounded to whole number)

5 **Farnham Resident** / 18 ward seats = 0.278% x 13 = 3.614 = **4** (rounded to whole number)

1 **Vacancy** / 18 ward seats = 0.055% x 13 = 0.715 = **1** (rounded to whole number)

12. As this calculation shows each of the group allocations being rounded up to the nearest whole number, this results in the total number of places being 14. This, however, exceeds the total number of seats on the Committee, which is 13. Therefore the group with the lowest proportion of a seat is rounded down. This results in the membership of Western Area Planning Committee being Conservative 9 places, Farnham Residents 3 places and Vacancy 1 place.

Area Committee	No. of seats*	No. of ward cllrs	Conservative	Farnham Resident	Lib Dem	Vacancy	Total Allocation*
Central	13	16	12	0	1	0	13
Western	13	18	9	3	0	1	13

*excluding the Chairman or Vice-Chairman from the paired committee

Appointments to Committee Places

13. The Local Government & Housing Act 1989 requires that once the Council has determined the allocation of committee places between the political groups, the Council must then appoint the nominees of the political groups to the committees.
14. Consultation has been undertaken in respect of this report with the Leaders of each of the political groups represented on the Council. Their agreement has been obtained to the calculations relating to the allocation of seats on committees and their respective nominations are detailed at Annexe 2 and Annexe 3 and recommended to the Council for approval.
15. The Executive, Standards Panel, Emergency Advisory Group, and Investment Advisory Board are not required to be proportional and so are outside of the political balance calculation. The Appeals Panel falls outside the scope of the Local Government and Housing Act, however in accordance with Article 9A of the Waverley Borough Council Constitution, is politically proportionate.

Standards Panel

16. There are 8 seats on the Standards Panel, which are allocated to the majority group. At the Annual Council Meeting on 13 May 2014, it was agreed that one additional place on the Standards Panel be offered on an ex-officio basis to the Leader of the Principal Opposition Group.

Other Committees

17. In addition to the above Committees, there is also the:

Appeals Panel	4 members from a pool of 12
Emergency Advisory Group	4 members
Investment Advisory Board	6 members

The proposed membership of these committees is set out at Annexe 2.

18. Members of the Licensing and Regulatory Committee are required to agree the membership of the Licensing (General Purposes) Sub-Committee and the Licensing Act Sub-Committees, as detailed in Annexe 3.

Surrey County Council Local Committee

19. It is necessary to re-appoint the Waverley members on the Surrey County Council Waverley Local Committee (serviced by the County Council). Waverley has an entitlement of 9 seats. The appointment is subject to the political proportionality calculations.

Recommendation

The Council is recommended to:

1. **NOTE the proportional allocation of seats on the principal Committees and the Area Planning Committees;**
2. **AGREE the nominations to the Principal Committees and Area Planning Committees for the 2018/19 year received from the political groups, as detailed in Annexe 2;**
3. **NOTE that nominations will be reviewed in light of following the by-election on 24 May 2018 and agreed at the July 2018 Council meeting; and**
4. **AGREE the nominations to the Standards Panel, Appeals Panel, Emergency Advisory Group, Investment Advisory Board and Surrey County Council Local Committee as detailed in Annexe 2.**

Members of the Licensing and Regulatory Committee (as set out in Annexe 2) are recommended to:

5. **AGREE the Licensing (General Purposes) and Licensing Act Sub-Committees be constituted as indicated in Annexe 3.**

Background Papers

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

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WAVERLEY BOROUGH COUNCIL

ANNUAL COUNCIL

15 MAY 2018

Title:

Brightwells Regeneration: temporary facilitation measures.

**[Portfolio Holders: Andrew Bolton]
[Wards Affected: All Farnham]**

Summary and purpose:

To make a temporary change in the parking tariff for Riverside 2 and 3 car parks, following the closure of Dogflud Car Park from 28 May 2018, to facilitate the progress of the Brightwells scheme and reduce the impact on traffic in Farnham.

How this report relates to the Council's Corporate Priorities:

This will contribute to the council's Community Wellbeing priority, by ensuring customers and residents are treated fairly and the council's Value for Money priority by reducing the impact of parking displacement.

Equality and Diversity Implications:

The proposed changes impact customers equally.

Financial Implications:

It is not anticipated that there will be a material financial impact arising from the tariff changes. The council will monitor the effect of the changes within the monthly budgeting management reports.

Legal Implications:

The off-street parking charging regime is set out within the Road Traffic Regulation Act 1984 and secondary legislation (Orders and Regulations) containing implementing details. Waverley is obliged to publish any change to the charge levels.

The tariff changes can be implemented by giving 14 days' notice of the changes by publishing a Notice of Variation in the local press and in the car parks. Other conditions relating to the use of car parks remain unchanged.

Background

1. The Brightwells Farnham Regeneration Scheme will bring a vibrant new dimension to Farnham. New shops, restaurants, leisure and community facilities, including a cinema, will provide attractions for all age groups within the town. The scheme will bring major community benefits to residents, visitors and local businesses and an ongoing income stream for the council once complete.
2. An unconditional agreement between Waverley Borough Council and Crest Nicholson was signed on 16 February 2018 and work has begun.
3. To enable progress of the scheme, as planned, Dogflud Car Park will close from 28 May 2018. Signage has been placed in the car park, informing users about the closure and promoting Riverside 2 and 3 as alternatives. Directional signage will also be put up.
4. There are currently seven disabled parking spaces in Dogflud Car Park. To mitigate the loss of these spaces, two disabled parking spaces will be added to the Leisure Centre Car Park and five will be added to South Street Car Park.
5. Communication has been sent to the Farnham Chamber of Commerce and Places for People for dissemination to local businesses and leisure centre users. All season ticket holders have been contacted and been provided with alternatives.
6. There are 395 parking spaces in Riverside 2 and 3, which are currently underused. While the longer stay parking charges are currently lower than the Dogflud Car Park charges; short stay charges are higher.
7. Therefore, an amendment to the charging structure in Riverside 2 and 3 is necessary, with an aim to maintain customer satisfaction and balance the demand for both short and long stay parking for shoppers, workers and visitors.
8. The following table shows the current tariffs for car parks and the proposed tariffs for Riverside 2 and 3 car parks:

Car Park	Charging Days	Tariff										
		1hr	2hrs	3hrs	4hrs	5hrs	6hrs	7hrs	8hrs	9hrs	10hrs	10½ hrs
Dogflud – current	Mon - Sat	£0.60	£1.20	£1.80	£2.40	£3.00	£3.60	£4.20	£4.80	£5.40	£6.00	£6.30
Riverside 2 and 3 – current	Mon - Sat	£0.70	£1.00	£3.50	£3.50	£3.50	£4.00	£4.00	£4.00	£4.00	£4.00	£4.00
PROPOSED Riverside 2 and 3 (temporary)	Mon - Sat	£0.60	£1.00	£1.80	£2.40	£3.00	£3.60	£4.00	£4.00	£4.00	£4.00	£4.00

9. There are no increases proposed in any of the temporary charges.

Recommendation

To amend the tariffs in Riverside 2 and 3 car parks to those proposed in this report.

Background Papers

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

CONTACT OFFICER:

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